FI/OP Add-On for Lithuania

Release 6765

COUNTRY VERSION LITHUANIA

SAP®
Icons in Body Text

<table>
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<tr>
<th>Icon</th>
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<tr>
<td>🟢</td>
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Additional icons are used in SAP Library documentation to help you identify different types of information at a glance. For more information, see Help on Help → General Information Classes and Information Classes for Business Information Warehouse on the first page of any version of SAP Library.

Typographic Conventions

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<th>Type Style</th>
<th>Description</th>
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<tr>
<td>Example text</td>
<td>Words or characters quoted from the screen. These include field names, screen titles, pushbuttons labels, menu names, menu paths, and menu options.</td>
</tr>
<tr>
<td></td>
<td>Cross-references to other documentation.</td>
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<tr>
<td>Example text</td>
<td>Emphasized words or phrases in body text, graphic titles, and table titles.</td>
</tr>
<tr>
<td>EXAMPLE TEXT</td>
<td>Technical names of system objects. These include report names, program names, transaction codes, table names, and key concepts of a programming language when they are surrounded by body text, for example, SELECT and INCLUDE.</td>
</tr>
<tr>
<td>Example text</td>
<td>Output on the screen. This includes file and directory names and their paths, messages, names of variables and parameters, source text, and names of installation, upgrade and database tools.</td>
</tr>
<tr>
<td>Example text</td>
<td>Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation.</td>
</tr>
<tr>
<td>&lt;Example text&gt;</td>
<td>Variable user entry. Angle brackets indicate that you replace these words and characters with appropriate entries to make entries in the system.</td>
</tr>
<tr>
<td>EXAMPLE TEXT</td>
<td>Keys on the keyboard, for example, F2 or ENTER.</td>
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Lithuania

This country version is designed for use by businesses with operations in Lithuania. As well as the generic SAP system functions, it comprises functions designed for laws and business practices particular to Lithuania, and delivered Customizing settings to help you customize the system according to local requirements.

This documentation explains how the country-specific functions work. It does not cover the generic functions, which are described in the rest of the SAP Library.

Features

Most of the country-specific functions for Lithuania relate to Financials, with some additional features in Logistics as well. The main areas are as follows:

- Preparation of financial statements in accordance with the law
- Printout of various forms in accordance with the law
- Interface with banks

Financial Accounting (FI)

The Financial Accounting (FI) component covers the most important laws and business practices specific to Lithuania. The following documentation describes these aspects of the component.

Customizing

Country Version Lithuania comes with the following delivered settings:

- Header records of chart of accounts CALT
- Tax calculation procedure TAXLT
- Several sample tax codes for sales and purchases in Lithuania
- Financial statement version BALT

To customize Financial Accounting (FI) for use in Lithuania, you:
• Carry out the generic Customizing activities in Customizing for *Financial Accounting (FI)* under *Financial Accounting Global Settings, General Ledger Accounting, Accounts Receivable and Accounts Payable, and Bank Accounting*

In some of these Customizing activities, you make settings that are specific to Lithuania.

• Carry out the Customizing activities that relate to functions used only in Lithuania

Both of these are described in the following section.

### Customizing for Cash Journal

You set up cash journals for use in Lithuania following the standard procedure. In addition, you enter separate accounting document types for cash deposits and cash disbursements, to ensure that they are numbered separately, as required by law. To do so, make the settings in Customizing for *Financial Accounting (FI)*, by choosing

**Accounting → Financial Accounting Global Settings → Bank Accounting → Business Transactions → Cash Journal → Set Up Cash Journal.**

To enable the system to print cash documents only after they are posted to FI and to print the FI document number on a cash document, ensure that you activate the AD (Document Print Indicator) in the activity *Set Up Print Parameters for Cash Journal* (same path as above).

To use cash journal functions, make the following settings in Customizing for FI, by choosing **Accounting → Financial Accounting Global Settings → Correspondence:**

- **SAP Script-Based Forms → Define Form Names for Correspondence Print**
  
  Specify your company code, program RFKORD80, and assign the form to be used for printing cash vouchers. Country Version Lithuania comes with form /CEECV/BTFI_CDOC, which prints cash vouchers in the format required by law.

- **Define Sender Details for Correspondence Form**
  
  Specify your company code, program RFKORD80, and enter the corresponding header texts to be printed on the cash documents.

### More Information

For more information about numbering incoming and outgoing documents, see SAP Note 1124349.

### Customizing for Payments

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To carry out payments, you need to make the following settings, in Customizing for:

- **Financial Accounting**, by choosing ➤ Accounts Receivable and Accounts Payable ➤ Business Transactions ➤ Outgoing Payments ➤ Automatic Outgoing Payments ➤

  Under ➤ Payment Method/Bank Selection for Payment Program ➤ Set Up Payment Methods per Country for Payment Transactions ➤, to set up your own payment methods for domestic and foreign transactions in the case of outbound communication, specify payment medium formats LT-LITAS-ESIS-D and LT-LITAS-ESIS-F, respectively, for domestic and foreign payments.

  Under ➤ Payment Media ➤ Make Settings for Payment Medium Formats ➤, to enable the system to display and print Lithuanian characters correctly, ensure that you enter download code page 1904 under Download Settings for your payment medium formats. This is predefined for the payment medium formats delivered with Country Version Lithuania, LT-LITAS-ESIS-D and LT-LITAS-ESIS-F.

- **Cross-Application Components**, by choosing ➤ General Application Functions ➤ DME Engine ➤ Business Add-Ins ➤ Outgoing Files ➤ Payment Files, Tax Returns, 1099s and Summary Messages ➤ BAdI: File Modification ➤

  Activate the delivered implementation /CEECV/BTFI_BADI_01 for format trees LT-LITAS-ESIS-D and LT-LITAS-ESIS-F.

**More Information**

See the SAP Library under ➤ Financials ➤ Financial Accounting (FI) ➤ Accounts Payable (FI-AP) ➤ FI Accounts Receivable and Accounts Payable ➤ Payments ➤ Customizing the Payment Program. ➤

**Customizing for Electronic Bank Statements**

For Lithuania, you must enter the operation type data from payment order format LITAS-ESIS 2.1 as the external transaction type, to allow the system to identify proper transaction data and make correct postings. You do so in Customizing for Financial Accounting, by choosing ➤ Bank Accounting ➤ Business Transactions ➤ Payment Transactions ➤ Electronic Bank Statement ➤ Make Global Settings for the Electronic Bank Statement ➤ Assign External transactions to Posting Rules. ➤

In addition to making other standard global settings for electronic bank statements, you need to activate the Business Add-In (BAdI) implementation /CEECV/BTFI_MCSH_CNV, in Customizing for Cross-Application Components, by choosing ➤ General Application Functions ➤ DME Engine ➤ Business Add-Ins ➤ Incoming Files ➤ MultiCash ➤ BAdI: File Conversion. ➤

**Customizing for Invoice Register**

Customizing for EC Sales Lists

In addition to making standard global settings for EC sales lists, you need to define SAPA01 for the company registration number and SAPA02 for the fax number, phone number, or E-mail address using transaction SM30 in view V_T001I.

Then enter both of these details in the company data in Customizing for Financial Accounting, by choosing Financial Accounting Global Settings →Company Code →Enter Global Parameters →Environment →Additional Data, and make entries in the corresponding fields you created:

- **SAPA01**
  
  Enter the number under which your company is registered with the tax authority for INTRASTAT declaration purposes. Enter the 11-digit number without any spaces or periods.

- **SAPA02**
  
  Enter the company address details such as the fax number, phone number, or E-mail address. If you enter more than one item, separate them with a comma. You can enter up to 48 characters, including spaces.

Customizing for Financial Statements

Country Version Lithuania comes with a delivered financial statement version BALT, which enables you to prepare the balance sheet and profit and loss statement as required by law.

Activities

The system comes with the predefined forms 0LT-BALAN-01 and 0LT-PLSTA-01, which are based on the financial statement version BALT. To set up your own financial statement versions, enter Fin.Stmt.version BALT and make other settings as required in Customizing for Financial Accounting (FI) under General Ledger Accounting →Business Transactions →Closing →Document →Define Financial Statement Versions.
**Cash Journal**

You use the standard cash journal entry functions to enter incoming and outgoing payments. Specifically for Lithuania, the system enables you to post incoming and outgoing cash payments to a customized G/L account, and print a copy of the cash voucher in the format required by law.

**Prerequisites**

Carry out the activities described in [Customizing for Cash Journal](#).

**Activities**

To access the transaction, on the SAP Easy Access screen, choose **Accounting** → **Financial Accounting** → **Banks** → **Incomings or Outgoings** → **Cash Journal**.

To print the cash voucher, choose **Edit** → **Print receipt**. The system uses the form /CEECV/BTFI_CDOC in printing the cash voucher in the format required by law.

**More Information**

See the SAP Library under **Financials** → **Financial Accounting (FI)** → **Bank Accounting (FI-BL)** → **Payment Transactions** → **Cash Journal**.

**Payments**

The system comes with all the settings that you need to be able to make foreign and domestic payments. For Lithuania, SAP supports the LITAS-ESIS 2.1 payment format.

**Prerequisites**

Carry out the activities described in [Customizing for Payments](#).

**Activities**

To make payments by bank transfer, SAP provides the following formats:

- LT-LITAS-ESIS-D for domestic payments
- LT-LITAS-ESIS-F for foreign payments
For payments in these formats, use the Payment Medium Workbench (PMW) and the DMEE format of the same name.

More Information

See the SAP Library under Financials → Financial Accounting (FI) → Accounts Payable (FI-AP) → FI Accounts Receivable and Accounts Payable → Payments → Executing the Payment Program → Payment Medium Workbench, as well as the following section under Data Medium Exchange Engine.

Processing Electronic Bank Statements

Country Version Lithuania supports automatic processing of electronic bank statements with the delivered DMEE format tree LT-LITAS-ESIS-BS. For Lithuania, SAP supports the LITAS-ESIS 2.1 payment format.

Prerequisites

Carry out the activities described in Customizing for Electronic Bank Statements.

Procedure

On the SAP Easy Access menu, choose Accounting → Financial Accounting → Banks → Incomings → Bank Statement →:

1. Convert with DME Engine

   Convert the LITAS-ESIS bank statement to MultiCash format, which the system can then process further. In the DMEE: Format Details group box, enter tree type MCSH and format tree LT-LITAS-ESIS-BS.

2. Import

   Import the electronic bank statement following the standard procedure, specifying electronic bank statement format Multicash.

Make sure that you always execute step 2 immediately after you have executed step 1.

More Information

See the SAP Library under Financials → Financial Accounting (FI) → Bank Accounting (FI-BL) → Electronic Account Statement (FI-BL).

Statutory Reports
**Invoice Register**

Lithuanian law requires you to keep a register of customer and vendor invoices, FR0671 and FR0672, respectively. You can use this report to prepare a list of all invoices with the information required by law.

To access the report, on the SAP Easy Access screen, choose `Accounting → Financial Accounting → Accounts Payable or Accounts Receivable → Reporting → Lithuania → Invoice Register`.

**Prerequisites**

Carry out the activities described in [Customizing for Invoice Register](#).

**Features**

**Selection**

Specify an appropriate document type, depending on which register you want to create: customer invoice or vendor invoice.

In the `Register Type` group box:

- Select `Outgoing` or `Incoming` as required by your entry in `Document Type`
- Select `Primary`, `Corrected`, or `Corrected Items` as required
- In the `Form Name` field, enter `/CEECV/BTFI_INV_REG`

**Output**

The system creates the register in the form required by law. You print and submit this to the tax authorities as required.

**EC Sales Lists**

In Lithuania, companies can use the generic `EC Sales List` (RFASLM00) report to create the EC sales list for reporting purposes. As a payer of value-added tax (VAT), you need to submit to a local tax authority on a quarterly basis an EC sales list on legal form FR0564. This report generates the form in the format required by law.

**Prerequisites**

Carry out the activities described in [Customizing for EC Sales Lists](#).

**Activities**
To access the report, on the SAP Easy Access screen, choose Accounting ➔ Financial Accounting ➔ General Ledger ➔ Reporting ➔ EC Sales List ➔ General ➔ EC Sales List.

For Lithuania, under Output Control, specify PDF Form Output and enter form /CEE CV/BTFI_SALES_LIST in the Form Name (Sales List) field.

**Financial Statements**

Country Version Lithuania enables you to prepare the balance sheet and profit and loss statements as required by law.

**Activities**

To create the financial statements, on the SAP Easy Access screen, choose Accounting ➔ Financial Accounting ➔ General Ledger ➔ Information System ➔ General Ledger Reports (New) ➔ Financial Statement / Cash Flow:

- **Lithuania**
  
  Choose Balance Sheet (Lithuania) or Profit / Loss Statement (Lithuania) to print out financial statements for declaration.

- **General ➔ Actual / Actual Comparisons ➔ Financial Statement**
  
  To check the statements, enter the required data that is specific to Lithuania such as Chart of Accounts or Financial Statement Version.

**Logistics**

The Logistics component covers the most important laws and business practices specific to Lithuania. The following documentation describes these aspects of the component.

**Creation of Periodic Declarations**

To fulfill EU requirements, companies in Lithuania have to complete an INTRASTAT declaration and submit it to the authorities. The requirements of INTRASTAT are similar in all EU member states, but the reporting differs. In Lithuania, you can submit the INTRASTAT declaration on special forms provided by the statistical office: UPS-01 for dispatched goods/exports and UPS-02 for received goods/imports.

**Prerequisites**
You have completed the settings as described in INTRASTAT: Paper Version for Receipt/Dispatch for Lithuania.

Activities

To create the declarations, you need to select the relevant data from the purchasing documents or billing documents and then print the declaration on the appropriate form.

Note that we recommend that you create the form immediately after you select the data.

You can access the reports required to select the data and print the forms directly from the cockpit for Lithuania (See Creating INTRASTAT Declarations from the INTRASTAT Cockpit for Lithuania).

More Information

See the SAP Library under Logistics → Sales and Distribution (SD) → Foreign Trade / Customs (SD-FT) → Periodic Declarations (SD-FT-GOV).

Creating INTRASTAT Declarations from the INTRASTAT Cockpit for Lithuania

For creating periodic declarations, the system displays import and export processes associated with customs declarations on a single screen. The following easy-to-use options are available for goods you have received and dispatched:

- Select data
- Print a form

You can select each of these options with a configurable variant or execute all steps with a variant.

Note that the cockpit takes you through the individual steps. You can also call up the data-selection and report-creation reports individually. The individual reports are available under the same menu path, directly beneath the cockpit (step 1 below).

Procedure

We recommend that you perform all steps immediately after one another, that is, that you create the form immediately after you select the data.

2. Select the appropriate direction of a goods movement, Receipt or Dispatch.

3. To select the relevant data, choose the Step 1 pushbutton.

   Either the INTRASTAT: Data Selection: Arrivals - Lithuania or the INTRASTAT: Select Data for Dispatch - Lithuania screen appears, for receipts or dispatches, respectively.

4. Enter data as required for the selection of relevant data from purchasing documents or billing documents for the reporting period.

5. Execute the data-selection program.

6. Execute the program (from step 1). Choose Program → Execute ‣, then Step 2 for Form.

7. On the Foreign Trade: Periodic Declarations screen (from step 1), choose the Step 2 pushbutton to create the form.


8. Enter data as required for creating the declaration, as described in INTRASTAT: Paper Version for Receipt/Dispatch for Lithuania.

9. Execute the form-creation program.

**INTRASTAT: Paper Version for Receipt/Dispatch for Lithuania**

You use this report to create the Intrastat declaration forms on paper, in the format required by the statistical authorities. Country Version Lithuania comes with SAPscript form /CEECV/BTLO_INT, which you can use to print both UPS-01 and UPS-02 forms. The report prints all items selected by month, year, company code, and procedure.

**Prerequisites**

Country Version Lithuania comes with the authorization object /CEECV/IST. You need to include entries BUKRS (company code) and ACTVT (activity) in the role assigned to the users who can create an INTRASTAT declaration. You do so from the SAP Easy Access screen, by choosing Tools → Administration → User Maintenance → Role Administration → Roles. ‣

**Activities**

Enter selection data as required, including:
• Goods direction for declarations to the authorities:
  o 1 for receipts/imports, for printing form UPS-02
  o 2 for dispatches/exports, for printing form UPS-01

• INTRASTAT form /CEECV/BTLO_INT
  You use this SAPscript form to print both the UPS-01 and UPS-02 forms.

• Language LT