SAP S/4HANA Best Practices

What is a Best Practice?

First Steps

Technical Recommendations

Content Tour

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What is SAP Activate for SAP S/4HANA?
What is SAP Best Practices for S/4HANA?

- Best practices are designed with customers, SAP & partners
- Packaged for simplified solution deployment
- Assembled with support from partners and SAP
- Available within the cloud and on-premise editions
- Deployed using SAP Activate methodology
What is SAP Activate?

- Is the combination of SAP Best Practices, tools for an assisted implementation, and agile methodology to simplify the adoption of SAP S/4HANA
- Delivers ready-to-run business processes optimized for SAP S/4HANA with a reference solution
- Provides best practices for migration, integration and configuration for SAP S/4HANA
- Supports different starting points for customers to adopt SAP S/4HANA - new implementation, system conversion and landscape transformation
- Accelerates the initial implementation of SAP S/4HANA and is designed for continuous innovation
Questions about S/4HANA Best Practices

Q: What are SAP Best Practices for S/4 HANA?
A: SAP Best Practices for S/4 HANA provide a foundational offering with ready-to-run business processes including the integration to adjacent cloud solutions. These SAP Best Practices for S/4HANA are designed and optimized for S/4HANA and wherever possible come with a SAP Fiori user experience. SAP Best Practices for S/4HANA encompass OLTP (transactional) as well as OLAP (analytical) events in business processes.

Q: What is the methodology of SAP Activate?
A: SAP Activate methodology addresses all deployment modes, be it cloud, hybrid or on premise. It covers all SAP solutions and any project size. It starts with SAP Best Practices as the starting point of any implementation and applies SAP Best Practices for high-level scoping. It is the successor of ASAP and SAP Launch.

Q: What about Rapid Deployment Solutions?
A: SAP’s Rapid Deployment Solutions continue to exist and will be maintained and continuously improved. S/4 HANA is a new product of SAP and comes with a new unique combination of SAP Best Practices, guided configuration and methodology.

Q: What is guided configuration?
A: Guided configuration is a new environment and approach to configuration, piloted with S/4HANA cloud edition. Guided configuration provides an environment for assisted implementation of S/4HANA, suitable for the initial implementation and to innovate continuously and adapt agilely even after go-live.
Services Available from SAP or qualified partners

**SAP Services and Support**
SAP Services and Support have trained and certified consultants with unparalleled product knowledge, cloud savvy, and expertise.

**PLUS: Large Global Partner Ecosystem**
Maximizes availability and choice for providing services

**PLUS: System Integrators and value-added resellers**
Providing industry and Line of Business specific capabilities and expertise

**PLUS: Cloud partners**
Assist your jump to the cloud by providing the deployment options to match your business needs

**Expert Guidance and Complete Execution:**
Create a solid foundation for new business and user capabilities that fit with your existing footprint by using our expertise and best practices

**SAP Activate Methodology for Implementation:**
An roadmap to streamline projects using a repeatable implementation methodology

**Fixed Scope Services**
Predictable costs and outcome
Quicker Time-to-Value
Integrated start and growth options
Modular packages allow individual adoption plans

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First Steps

Here is where you find a detailed explanation of the assets provided with SAP S/4HANA Best Practices. Where to find content and answers about documentation.
Description of Solution Documentation*

**Software and Delivery Requirements**: A document that provides all the requirements for an on-premise solution that must be in place before deployment can start. These requirements include those for systems, content, and tools. The guide also includes some project prerequisites.

**Package Fact Sheet**: A summary of the business scope and main technical characteristics of a scope item within the edition.

**Process Diagrams**: A graphical representation of the steps in a scope item.

**Test Scripts**: Business process documentation that also provides scripted scenarios to use to create test scripts for your implementation.

**Content Library**: A web page describing and linking to all of the documentation for the solution. You can filter by scope items or scope item groups to display associated building block configuration guides.

**Configuration Guides (Building Blocks)**: Each solution has detailed configuration guides to describe the settings of the underlying applications.

**Prerequisites Matrix**: A spreadsheet showing the implementation sequence for configuration guides for each scope item.

**Administration Guide for SAP S/4HANA**: A guide that explains administrative tasks that enable the implementation team to adapt SAP solutions to your company’s needs.

**SAP Note**: A SAP Note is created for on-premise solutions. This note provides general information and recommendations and often refer to other SAP Notes with information to apply to implementation or operation. The note is linked from the Content Library.

**Master Data Overview, Organizational data overview**: These documents describe sample master data included with the solution and a table to understand the organization model data shipped with a package and its relation to underlying software.

**Project Schedule**: A spreadsheet providing the lists of tasks, aggregated durations, and list of required skills

**Simulations**: A presentation that demonstrates all, or a selected, scope item that is a business process within an application area.

*Note that not all content is provided for all packages.*
Questions about documents and content

Q: Where is the content for my solution?
A: SAP Best Practices provide the content and documentation through the Software Download Center on the SAP Support Portal. ABAP content is available through SAP Solution Manager.

Q: What is the differences between the content selections?
A: SAP S/4HANA Best Practices editions have options for localized content. Only certain localizations for different editions are currently available. The technical name of the file indicates what localization standards are applied.

Q: I don’t see a Download package button?
A: This option is only available for registered users. Contact your company’s administrator for your SAP company or partner number to register.

Q: I’ve opened the folder with the content and I am confused by the file names. How can I tell what is what?
A: Technical file names for Test Scripts and Configuration Guides are by Building Block ID number. SAP uses a concept of Building Blocks to standardize implementation and configuration steps by providing reusable guides. Use the Content Library to identify the guides by name. The Content Library provides links to the documents, when using the offline version of the Service Marketplace page (start.html).

Q: How can I find out what it’s going to take to implement a S/4HANA Best Practice?
A: The best place to start is the Administration Guide for SAP S/4HANA that provides an overview of the steps necessary for deployment. This replaces the Quick Guide, which you may be familiar with from other SAP products.
Finding Package Content on SAP Best Practices Explorer*

1. Select your package from the SAP Best Practices Explorer
2. Choose the Download button*
3. Select appropriate package localization
4. On the new screen, choose Installation
5. Choose the Download Object number to download

See the following Technical Recommendation area for more information explaining download options

*Note that downloads are only available for registered users
Finding Package Content on SAP Support Portal*

1. Go to http://support.sap.com/swdc*
2. Choose Installations & Upgrades
3. In the app, expand By Category
4. Select SAP Best Practices
5. Select your solution from the alphabetical list of packages
6. The localization options appear, for example DE for Germany, US for United States, CN for China, and so on.

Note: Only localizations currently available for the selected edition will appear.

*Note that access and downloads on SAP Support Portal are only available for registered users.
Technical Recommendations?

If you are looking for technical recommendations and high-level technical information about SAP S/4HANA Best Practices, find it here.
Understanding Preconfigured Content Files on SWDC*

Provided Content on SAP Support Portal - SWDC.
On the SAP Support Portal Software Download Center (SWDC), the content provided with the package is stored.
Choosing one of the RDS solutions in SWDC opens links to the downloadable material. Depending on the package this could include:

<Documentation package file name> is typically an abbreviated package name, for example
BP_CLD_ENTPR_<product>_<country>_<release>

Note that not all content is provided for all packages.

*Note that downloads are only available for registered users.
Understanding Content inside Documentation Zip folder*

Folders include the listed assets. Note: Not all assets are included in all packages.

Folder includes: Software Requirements, Project Schedule, and Prerequisites Matrix documentation.

_Recommendation_: Use _Start.htm_ to open the Content Library, or select _<package code>_RF.htm_ to start an off-line version of the view in the SAP Best Practices Explorer. Both HTMLs are linked to the assets inside the folders so you can navigate, view, and open documents from your browser.

*Note that downloads are only available for registered users*
### Content Library*

**SAP Extended Financial Planning rapid-deployment solution - Content Library**

**General documents**
- Product overview
- Software and delivery requirements
- SAP notes (including Configuration Guides: Getting Started)

**Solution scope**
Select an icon to open a document. You can select multiple scope items to filter and display the required building blocks.

**Choose Scope Item**
- Displays configuration guides of selected scope items

**Links to General Documents**

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### Prerequisites Matrix*

**Scope item and Description**

**Exact order of deployment for configuration**

**Comment pivot provides name of configuration guide**

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Ready to get started?

**SAP S/4HANA Trials**
Explore SAP S/4HANA with a free trial. Both an on-premise and a cloud edition are available.

**Join Us**

**SAP Community Network (SCN)**
SAP Community Network is a social network where members help one another solve problems, learn, and invent new ways of getting things done. There are designated areas for SAP Best Practices that provide forums, blogs, tips and tricks. Registration is required, though membership is free.

**openSAP**
openSAP is an innovative learning platform offering short, free course on SAP S/4HANA

**SAP Activate**
SAP Activate is the innovation adoption framework that expedites SAP S/4HANA implementations throughout the customer lifecycle.

**Twitter**
Stay up to the minute with SAP on Twitter

**YouTube**
SAP provides promotional, informational, and educational videos through YouTube